

# PROMOS - Call for Application 2025



## DAAD-Program to increase the mobility of students

### Who can apply?

- Students in all semesters, levels (Bachelor, Master, Konzertexamen)
- Funding for stays in Germany and in the home country is excluded

### What can be funded?

- **Short-term courses abroad**
  - Duration: up to 6 weeks
  - Funding options: Monthly partial scholarship installment, allowance for travel expenses, course fee allowance
- **Language courses abroad**
  - Duration: 3 weeks to 6 months
  - Funding options: Monthly partial scholarship installment, allowance for travel expenses, course fee allowance
  - Only courses with at least 25 hours per week at universities and established language institutes abroad are eligible for funding.
- **Study trips abroad**
  - Duration: 12 days maximum
  - Funding options: Flat-rate travel and accommodation allowance of 45,- € person/day
- **Competition trips abroad**
  - Duration: 12 days maximum
  - Funding options: Flat-rate travel and accommodation allowance von of 45,- € person/day
- **Exchanges at foreign universities (if Erasmus isn't possible)**

### Which documents are required for the application?

- Application form (see website)
- Motivational letter including the intended plan
- Proof of host institution/registration incl. duration of stay
- Assessment from the main subject instructor regarding the necessity of the intended plan
- For study trips: a signed list of anticipated participants

**Application Deadline:**

**10 February 2025**

**16 June 2025**

**Selection decision:**

By the end of February

By the end of June

**Advice and submission of applications (also possible by e-mail):**

International Office

Katja Ehrentreich

Room 633 Ch

[international@adm.hfm-berlin.de](mailto:international@adm.hfm-berlin.de)

Funded by the DAAD with funds from the Federal Ministry of Education and Research



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service

GEFÖRDERT VOM



Bundesministerium  
für Bildung  
und Forschung