Welcome to Hanns Eisler!

Course Registration
ENROLMENT AND EXAMINATIONS OFFICE

Maria Leupold
pruefungsamt@adm.hfm-berlin.de

- Enrolment & Re-registration
- Student ID & Semester Ticket
  (only valid from 1 April, will be issued in person from 15 March — to those who are already fully enrolled)
- Certificates & Transcripts
STUDENT ADVISING TEAM

Katja Ehrentreich  Peggy Bertaux  Judith Linow

studienberatung@adm.hfm-berlin.de

Individual meetings by appointment

• General Student Advising
• Credit Transfer
• German language course

• Housing
• Visa, Residence Permit
• City Council
• Health insurance
Karin Kickbusch

Individual meetings
by appointment

eislercampus.hilfe@adm.hfm-berlin.de

karin.kickbusch@hfm-berlin.de

- Technical support for questions about the eislerCampus
- Questions regarding your Asimut account
Study Plan

Which modules/courses do I have to take?
**CREATE YOUR TIMETABLE**

**COURSE INFORMATION**
- **Individual instruction** – major subject, piano, etc. – must be arranged directly with your instructor. Appointed instructors will get in contact with you.
- **No registration required**
- In the required courses for **Music Theory**, BA students are **sorted into groups**. You will find course information in your eislerCampus account.
- **first semester BA: No registration required**
- **Compulsory elective modules** (applies e. g. to first semester BA for Musicology)
- **Registration required**
- **Focus area + corresponding courses** (applies to BA students from the 5th semester and certain MA programmes)
- **Registration required**

**TIMETABLE PLANNING**

1. If your matriculation was conditional, your **German Course** should take priority.

2. Plan **flexible courses** (for example, small groups and individual lessons) around the **fixed courses** such as lectures.

3. If you need to **change your group**, please contact the Module Organiser.

4. If it isn't possible to change groups, please discuss deferral until next semester with the **Module Organiser**.
Short overview of the Eisler eCampus

Digital services at the Hanns Eisler
Where can I get an overview, register for courses and find course times?
How can I book a practise room?
Corona-Management

Regularly inform yourself about the measures against the coronavirus pandemic currently implemented at the HfM
All individuals are expected to show a 3G ID.
Wear a FFP-2 mask in the building.
Please maintain a distance of 1.5 m from others at all times.
Wash/disinfect your hands regularly.
Please ventilate rooms regularly and adequately.
Stick to the coughing and sneezing etiquette.
Cleaning of keyboard instruments is allowed only with provided cleaning materials. Please wash and sanitize your hands before you play the instruments.
Access to the building is restricted to individuals who are registered with the ASIMUT room booking program.
FURTHER EVENTS

25.+28. FEB
10:00  Digital Open Doors on Course Registration

4. APR
15:00  Welcome Reception with important contact persons

11.-14 APR
12:00-12:30 Introduction to the service of the library

Please find the link of the eislerCampus starting page

Please register by email: studienberatung@adm.hfm-berlin.de or Doodle

Please register by email: bibliothek@hfm-berlin.de

Don't forget to register for the Buddy Programme!
Your Questions
WE WISH YOU ALL A FRUITFUL SEMESTER!