Services and Contacts at Hanns Eisler!

Summer Semester 2020
ENROLMENT AND EXAMINATIONS OFFICE

Nicole Anders

studium@hfm-berlin.de

- Enrolment & Re-registration
- Student ID & Semester Ticket
- Certificates & Transcripts
Akademisches Auslandsamt

International Office

Peggy Bertaux

studium@hfm-berlin.de

- Credit Transfer
- Diploma

- Visa, Residence Permit
- City Council
- Health insurance
STUDY ADVICE OFFICE

Maren Brinkhues        Judith Linow
  de Valencia

studium@hfm-berlin.de

Individual online meetings
  by appointment
+ open consultation hours

- General Study Advice
- Registration of the Final Exam
- Editing and Management of Print and Online Media for Student Services
INTERNATIONAL OFFICE

Maren Brinkhues
de Valencia

international@hfm-berlin.de

Individual online meetings by appointment

- ERASMUS
- DAAD Funding, Studienstiftung, Elsa-Neumann-Stipendium
- Santander Sommerkurse
- Language courses
Scholarships

Anneke Kleimann

stipendien@hfm-berlin.de

Individual online meetings
by appointment
Current scholarship announcements

Deutschlandstipendium
(Germany Scholarship)
Application deadline: 11 May 2020

Lucia-Loeser-Scholarship
Application deadline: 11 May 2020

Please apply exclusively by e-mail.
Consultation hours

• Consultation by phone/video call. In case you need financial help concerning master classes, special courses or else.
• Please register by email
• Also please attach the application form and other related material.

thaeter.foerderverein@web.de
julianebiedermann@gmail.com
Women's Affairs Officer

Antje Kirschning

Consultation by phone.

Please make an appointment via e-mail.

frauenbeauftragte@hfm-berlin.de
The Women's Affairs Officer consults on the following:

- Students with children
- Discrimination and conflict
- Sexual harassment and stalking — also for male students
- Planned and unplanned pregnancy
- Informationen for lesbian, bisexual and queer women, trans and intersex
- Coaching through the Clara Schumann Coaching Programme
- Etc.
Quality Management/
Open door for ideas and complaints

Hannah von Hunoltstein
feedback@hfm-berlin.de

Individual online meetings
by appointment

Quality Management
- conduction of survey

Idea and Complaint Management (selection of topics)
- Do you have ideas or a proposal for improvement you would like to share?
- Are you unsure where to turn with a specific question?
- Are you dissatisfied with something, do you have a problem, do you need support?
CONFLICT RESOLUTION TEAM

vertrauensteam@hfm-berlin.de
# MUSICIANS' HEALTH

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Dr. Alexander Schmidt</td>
<td><a href="mailto:alexander.schmidt@hfm-berlin.de">alexander.schmidt@hfm-berlin.de</a></td>
</tr>
<tr>
<td>Carolina Lares-Jaffé</td>
<td><a href="mailto:carolina.lares-jaffe@hfm-berlin.de">carolina.lares-jaffe@hfm-berlin.de</a></td>
</tr>
<tr>
<td>Anja Freytag</td>
<td><a href="mailto:anja.freytag@hfm-berlin.de">anja.freytag@hfm-berlin.de</a></td>
</tr>
</tbody>
</table>
Financial problems?  
soziales-asta@hfm-berlin.de

No money for the BVG ticket?  
semesterticket-asta@hfm-berlin.de

Discrimination?  
gleichstellung-asta@hfm-berlin.de

Ideas and suggestions?  
asta_hfm@hfm-berlin.de

Help for study organization and orientation?  
mentoring@hfm-berlin.de

Your direct contact:

Jonas Kämper  
+49 176 21013704

Raquel Alves

Carl-Frederik Zeh